AUTHORIZATON LETTER

To Whom It May Concern

I, Mr. / Ms.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, S/o or D/o or W/o \_\_\_\_\_\_\_\_\_\_\_\_aged\_\_\_\_\_\_ years residing at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ do hereby provide my consent and authorization to Societe Generale Global Solution Centre Private Limited (“Company”) and / or any of its authorized service providers, representatives and agents to collect, access, use, store or otherwise process any of my personal or sensitive personal information, which may include my previous employment records and information, education /degrees, information related to character/antecedents, professional reference, addresses, identity etc., for the purpose of background verification or to authenticate the information/documents provided by me to the Company (self-attested copies attached) in relation to my application for employment with the Company.

I hereby authorize the Company authorized bearer of this letter to access or to be provided with full details for verifying my records. I release all those who are concerned from any liability on account of such disclosures.

I understand that the continuance of the employment or the offer of employment is contingent upon the outcome of the background check conducted on me. I have also read and understood the privacy policy of the Company available on the Company website.

I hereby declare and confirm that all the information provided herein (self-attested copies attached) and in employment application/resume, are true and correct to the best of my knowledge.

…………………………………… ……………………………………

**Signature Date (DD/MM/YYYY)**

(Name)